

All & Sundry Productions Ltd

Job Description: Assistant Director

Serving as an AD is the preliminary stage to becoming a fully-fledged Director in a member's own right. It is intended to be a learning vehicle as well as a valuable aid to the Director of any production.

The duties of an AD are as follows:

- Attend all rehearsals and performances
- Follow instructions given by the Director, write the stage directions on the script (known as Keeping the Book)
- Inform the Director if cast members are straying from the stage directions
- Together with the Director, make a props list and a costumes list
- Together with the Director, liaise with the cast, Wardrobe Mistress and Producer over who will supply props and costumes
- Make sure the cast pay £1 (50p for panto) at each rehearsal
- Keep the refreshments crate, ensure there are enough supplies and pay for them from rehearsal subs
- Any other reasonable duties from time to time, as requested by the Director